Brockton Avenue School

Request for Field Trip Lunches

Please complete and return ***3 weeks prior*** to date of field trip

Date of field trip:	Time you will pick up lunches:
Teacher Name:	Room:
# of Adult field trip meals @ $2.50 each	# of students not eating lunch at school

Instructions

3 Weeks Prior to Field Trip:

1. ***Each*** teacher going on the field trip ***must*** complete and return this form to Mr. Brooks three weeks prior to the date of the Field Trip, or lunches will not be provided.
2. If you do not need lunches, please notify Mr. Brooks of the number of students that ***will not*** be eating lunch in the school cafeteria.

On the day of the field trip:

1. On the day of the field trip, before boarding the bus, students will pick up their field trip lunches at the counter.
2. ****In accordance with food safety guidelines all menu items must be offered to students no later than 4 hours after pickup from the cafeteria.****
3. Signature below indicates faculty member understand and agrees to serve all menu items within the about stated 4 hour period.

Teacher's Signature: _____